

Minutes

Louisiana Life Safety & Property Protection Advisory Board

Baton Rouge, LA

February 25, 2016

ATTENDANCE:

BOARD MEMBERS:

Boyd Petty, Chairman, State Fire Marshal's office

David Allen - Security/Fire Alarm

Bradley Boudreaux – Fire Alarm/Security

Ed Bradshaw – Sprinkler

Kathy Brown – Associate Industry

Ron Case – Fire Alarm

Frank Gardner – Fire Extinguishers

Russell Guidry – Fire Extinguishers/DOT Hydrostatic Testing

Jay Himmel – Locksmith/Door Hardware

Paul Robinson – Locksmith

ABSENT MEMBERS:

Danny Brown – Fire Suppression/Fire Extinguishers

David Sisolak – Sprinkler

Kimberly Wilkins – Security

VISITORS:

Armond Lombas – State Fire Marshal

Chris Arroyo – Fire Extinguisher & Supply

Pete Clement – Clement Fire & Safety

Mace Bourgeois – Fire & Safety Commodities

Kevin Chauvin – Stanley Security

Conrad Dupuy – President, LLSSA

Karen Merritt – State Fire Marshal

CALL TO ORDER

Boyd Petty called the meeting to order at 10:10 am at the Louisiana State Fire Marshal's office in Baton Rouge.

Agenda:

- ❖ **Opening remarks & Pledge of Allegiance**

- ❖ **Review/acceptance of the minutes from October 29, 2015 meeting**
Board members reviewed the minutes and noted that one item should be changed. Motion was made by Paul Robinson to accept the minutes with one change: The NICET Video **Course** for CCTV should have read: NICET Video **Certification** for CCTV. The motion was seconded by Ron Case. All were in favor, none opposed. The Motion passed unanimously.

- ❖ **Report from Suppression Systems Sub-Committee**
Sub-committee Chairman, Boyd Petty, discussed items from the December 11, 2015 and January 28, 2016 meetings. Mace Bourgeois spoke about possible sub categories under Pre-Engineered: Gas-clean agents & aerosol, Liquids-wet chemical and Solid-dry chemical. Mr. Bourgeois also spoke about the knowledge a Qualifier should have: theory, management, code & technical. Pete Clement submitted information on a three (3) day course offered by FPC's (Fire Protection Certification, LLC) Ed O'Brien for specialized training for Pre-Engineered Qualifiers. Chris Arroyo informed the Board that Amerex would be willing to do a demonstration for the Board of their new suppression system with electronic detection. Board was informed that the next sub-committee meeting will be in April, 2016 and that more information on the above mentioned items will be given to the Board at the May 26, 2016 meeting.

- ❖ **Vote on Global Security Training Initiative (GSTI) Initial Security Certification**
The discussion of GSTI was tabled due to Kathy Brown's inability to give report – she had computer problems and was unable to complete auditing the course. Motion was made by David Allen to table the vote on this course until the next meeting so Kathy Brown & Kimberly Wilkins will have time to audit this course. The motion was seconded by Bradley Boudreaux. All were in favor, none opposed. The motion passed unanimously.

- ❖ **Vote on Comcast Greenfield Initial Course**
Comcast vote was tabled due to Board members not being contacted by Comcast's Roy Pollack to audit the class. Chairman Boyd Petty will contact Mr. Pollack to see if Comcast still wants this course considered for initial certification. If so, then Board members Frank Gardner & Ron Case will audit the course. Motion was made by David Allen to table the vote on this course until the next meeting so Frank Gardner & Ron Case will have time to audit this course. The motion was seconded by Kathy Brown. All were in favor, none opposed. The motion passed unanimously.

❖ **Review of ESA/NTS Certification Requirement Change**

Board reviewed letter from Michelle Yungblut, Vice President of Training and Certification of ESA (Electronic Security Association)/NTS (National Training School) regarding certification changes which ONLY apply to Fire Alarm (Non-Required) Qualifier. This course would be used as an equivalent to NICET II. This does not apply to the technician license in Louisiana. Board voted that changes were reviewed and duly noted. The motion was made by Paul Robinson and seconded by Kathy Brown. All were in favor, none opposed. The motion passed unanimously.

❖ **Review of LSPP Advisory Board Training & Education Requirements**

Changes made from October 29, 2015 meeting reflected in revised LSPPAB Policy & Procedures – revised on December 7, 2015.

❖ **New Business**

1. Kevin Chauvin from Stanley Security Solutions spoke about revamping qualifications of door hardware and the requirements of inspecting & certifying fire doors & exit door hardware. Motion was made by Jay Himmel to create a door hardware sub-committee to address these issues & report back to the board. Mr. Chauvin & Jay Himmel volunteered to be on the committee and Chairman Boyd Petty asked the Board to include Paul Robinson and Jim Queen on that committee. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.
2. David Allen requested to form another sub-committee to address special locking certification. No vote on this request. Additional discussion to be made outside of the Board meeting.
3. Conrad Dupuy, President of LLSSA addressed the Board on various topics, including electrical contractors, upcoming legislative issues and public service announcements (PSA) about security by LLSSA. LLSSA state meeting to be held June 16, 2016 in central Louisiana.
4. Discussion regarding proctored exams. OSFM ONLY accepts in person proctored exams for video courses.

❖ **Closing**

Bradley Boudreaux made a motion to adjourn the meeting at 12:15 pm. The motion was seconded by David Allen.

Submitted by:

Karen Merritt

ADVISORY BOARD MEETING VOTES
FEBRUARY 25, 2016
TOPIC: Review of Last Meeting's Minutes (OCTOBER 29, 2015)

MOTION

Review of the last Board meeting minutes (October 29, 2015). Motion was made by Paul Robinson to accept the minutes with one change: The NICET Video Course for CCTV should have read: NICET Video Certification for CCTV. The motion was seconded by Ron Case. All were in favor, none opposed. The Motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN	X			
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			
DANNY BROWN				X
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON	X			
DAVID SISOLAK				X
KIMBERLY WILKINS				X

ADVISORY BOARD MEETING VOTES FEBRUARY 25, 2016 TOPIC: Global Security Training Initiative (GSTI) Initial Security Certification
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MOTION

The discussion of GSTI was tabled due to Kathy Brown’s inability to give report – she had computer problems and was unable to complete auditing the course. Motion was made by David Allen to table the vote on this course until the next meeting so Kathy Brown & Kimberly Wilkins will have time to audit this course. The motion was seconded by Bradley Boudreaux. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN	X			
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			
DANNY BROWN				X
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON	X			
DAVID SISOLAK				X
KIMBERLY WILKINS				X

ADVISORY BOARD MEETING VOTES
FEBRUARY 25, 2016
TOPIC: Comcast's Greenfield Initial Security Certification Course

MOTION

Motion was made by David Allen to table the vote on this course until the next meeting so Frank Gardner & Ron Case will have time to audit this course. The motion was seconded by Kathy Brown. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN	X			
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			
DANNY BROWN				X
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON	X			
DAVID SISOLAK				X
KIMBERLY WILKINS				X

ADVISORY BOARD MEETING VOTES
FEBRUARY 25, 2016
TOPIC: Forming a Sub-Committee Regarding Door Hardware

MOTION

Motion was made by Jay Himmel to create a door hardware sub-committee to address revamping qualifications of door hardware and the requirements of inspecting & certifying fire doors & exit door hardware & report back to the board. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
DAVID ALLEN	X			
BRADLEY BOUDREAUX	X			
ED BRADSHAW	X			
DANNY BROWN				X
KATHY BROWN	X			
RON CASE	X			
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
JAY HIMMEL	X			
PAUL ROBINSON				X
DAVID SISOLAK				X
KIMBERLY WILKINS				X