Minutes
Louisiana Life Safety & Property Protection Board
Baton Rouge, Louisiana
February 16, 2011

ATTENDANCE:
Boyd Petty, Chairman State Fire Marshal's Office
Howard Naquin Fire Suppression
Rob Reynolds Locksmith
Frank LeDoux Fire Extinguisher
Bill Hattier Security
Gerald Faulk Fire Extinguisher/Hydrostatic Testing
Steve Elmore Security
Jim Queen Locksmith
Dera DeRoche-Jolet Associate Industry
Jeff Okun Fire Alarm
Kathy M. Brown Associate Industry

VISITORS:
Paul Robinson Electric Gates
Tammy St.Romain Electric Gates
V.J.Bella Louisiana Sprinkler Association
Armond Lombas State Fire Marshal’s Office

Absent:
Chad Himmel Locksmith
Alan Laguna Sprinkler
CALL TO ORDER
Chairman Boyd Petty called the meeting to order at 9:40 am at the Louisiana State Fire Marshal's Office in Baton Rouge.

Agenda:
• Opening Remarks/Pledge of allegiance
• Review/acceptance of last meeting's minute
- Boyd Petty welcomed the newest member to the board Kathy Brown with SPW,Inc. Representing Associate Industry.

- A motion was made by Gerald Faulk and seconded by Howard Naquin to accept the minutes of our last meeting, November 16, 2010. The motion passed unanimously.

• Automated Gate Operator Installer Certification Course Presentation
- Paul Robinson with Automatic Gates spoke about the IDEA Course

- After discussion the board voted to approve the IDEA course as a required course for Gate Qualifiers to complete by December 31, 2014. A motion was made by Rob Reynolds to accept the course. The motion was seconded by Frank LeDoux. The motion passed unanimously.

• Bank Tec CEU Course Presentation
- Boyd Petty spoke on the Bank Tech course for CEU credits. A motion was made by Bill Hattier to accept the course. The motion was seconded by Rob Reynolds. Motion passed unanimously.

• Ethics Course
- Boyd Petty asks that each Industry and Association would come up with their own Ethics Course. Boyd presented the Elite Ethics Course as a guide line.
- **Jade Course**  
  Rob Reynolds spoke on the Access Control and Locking Course. The course was set for two hours not four hours. Overall it is a good training course.

  Jeff Okun spoke on the CCTV Course. The course was set for two hours not four hours. Overall it is a good training course.

  A motion was made by Rob Reynolds to accept the course as a two hour training course. The motion was seconded by Jeff Okun. The motion passed unanimously.

- **LSPP Draft**  
  Boyd spoke on setting dates for qualifiers to complete the required core courses listed in the LSPP Policy & Procedures.

<table>
<thead>
<tr>
<th>Core Courses</th>
<th>Date Complete</th>
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<tr>
<td><strong>Fire Marshal Administrative Rules</strong></td>
<td><strong>December 31, 2012</strong></td>
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<td><strong>Ethics Course</strong></td>
<td><strong>December 31, 2012</strong></td>
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<td><strong>Life Safety Code Course</strong></td>
<td><strong>December 31, 2013</strong></td>
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<tr>
<td><strong>Plan Review Course</strong></td>
<td><strong>December 31, 2013</strong></td>
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  Bill Hattier made a motion that any required course taken within three years of the required date would be accepted and meet the requirements set forth in the LSPP Policy & Procedures. The motion was seconded by Rob Reynolds. The motion passed unanimously.
- **New business from Board members**
  - Boyd Petty spoke on Act 12 and Sue Israel
  - Jeff Okun spoke on the New Orleans Inspection department is requiring permits to be pulled for all low voltage contractors

- **Closing**
  - Bill Hattier made a motion to close the meeting at 12:00 the motion was seconded by Frank LeDoux. Motion passed unanimously.

**Submitted by:**
Steve Elmore
Board Secretary